

**Pendleton County Schools Eleventh County Board Meeting**  
**Wednesday, February 11, 2009**

The Pendleton County Board of Education convened in Regular Session on Wednesday, February 11, 2009, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Richard Gillespie, Vice-President; Teresa Bowers; Sonny O'Neil; Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent; J. P. Mowery; and Nancy R. Blankenship. Also present Mr. & Mrs. Elden Puffenbarger.

**CALL TO ORDER BY PRESIDENT:** President Wilkins called the meeting to order at 6:00 P.M. **Pledge of Allegiance and Invocation:** Mr. Lambert led the *Pledge of Allegiance*, and Mr. Wilkins led the group in prayer.

**PUBLIC COMMENT:** Mr. Elden Puffenbarger addressed the Board regarding a transportation safety issue. Mr. Puffenbarger, Richard Mallow and Lincoln Propst will be at the March 10 Board Meeting at which time this issue will be discussed.

**PRESENTATIONS:** There were no presentations.

**CONSENT AGENDA ITEMS:**

**The minutes of the January 13, 2009 Board Meeting:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meeting with one noted correction.

**PERSONNEL:**

**Retirements/Resignations:** Galen Warner, Teacher PCHS - retirement effective 6/9/09; Donna Harper, Teacher PCHS - retirement effective 6/15/09; Judith Wagoner, Teacher PCHS - resignation effective 3/20/09. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve the retirement/resignations of the above personnel with regret.

**FINANCE:**

**Bills Submitted for Approval Month Ended January 31, 2009:** Mr. Mowery presented the bills for approval for the month ended January 31, 2009, in the amount of \$654,965.60. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. O'Neil, the Board voted unanimously to approve the Bills as presented.

**Treasurer's Report Month Ended January 31, 2009:** Mr. Mowery gave a Treasurer's Report for the month ended January 31, 2009, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board voted unanimously to approve the Treasurer's Report as presented.

**Budget Supplements:** Mr. Mowery presented the following budget supplements: #117-\$46,207.00; #118-\$1,000.00; #119-\$1,000.00; #120-\$500.00; #121-\$1,548.00; #122-\$73.00; #123-\$1,200.00; #124-\$610.00 - Total-\$52,138.00. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Ms. Bowers, the Board voted unanimously to approve the Budget Supplements as presented.

**Budget Transfers:** Mr. Mowery presented the following budget transfers #200-\$1,200.00 transferring money into appropriate line items. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the budget transfers.

**Financial Update:** Mr. Mowery gave the Board Members printouts and charts showing the following: comparisons of electric, fuel, propane and water costs; impact aid; articles on Virginia school funding issues; enrollment, special education enrollment, loss of students; number of kindergarten students; WV Kids Count community level information; enrollment - non-public schools; free and reduced percentages; surplus sale; Pocahontas County grants; WV legislative news articles and other articles on school district consolidation.

**FY 2009-2010 Preliminary Budget:** Mr. Mowery went over some items in the budget and the budget calendar.

**June 30, 2008 Audit:** Mr. Mowery told the Board Members that the June 30, 2008, audit will take place February 16-20.

**Impact Aid Authorized Representative:** Mr. Mowery explained to the Board the requirement to have an Impact Aid Authorized Representative. Upon a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to authorize Superintendent Lambert to be the Impact Aid Authorized Representative for Pendleton County Schools.

**OLD BUSINESS:** There was no old business.

#### **NEW BUSINESS:**

**Street Closure - Franklin Elementary School:** There was no new information of the Street Closure at Franklin Elementary School.

**Policies for 2nd Reading/Adoption:** Community Use of School Facilities; Guidelines for Contract Bus Drivers; Employee Medical Examinations. The Board Members reviewed the Community Use of School Facilities, Guidelines for Contract Bus Drivers and Employee Medical Examinations Policies and made amendments. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board voted unanimously to approve the adoption of the above policies as amended.

#### **OTHER:**

**Calendar Issues:** Mr. Lambert told the Board Members that the directions for the 2009-2010 calendar have come out. Pendleton County now has a Calendar Committee who will develop the calendar, meet with Grant and Hardy Counties and work out a County Calendar for recommendation. Mr. Lambert told the Board Members that there are five snow days to be made up. There was discussion about next year having employees come in on snow days once the make-up days are exhausted.

**Five Year Plan - Mid-Year Update:** Mr. Lambert told the Board Members that he would update them on the five-year plan during his Goal Review.

**Attendance - Fifth Month:** Mr. Lambert presented the Fifth Month Attendance Report as prepared by Debra Jackson, Attendance Director.

**Howard O'Cull Work Session Follow-Up:** Howard O'Cull from the West Virginia School Boards Association conducted a training session for Board Members and Central Office Personnel on Thursday, January 29th 4:00 - 7:00 P.M. at the Board of Education Annex. There was a short discussion regarding some of the recommendations from the training session.

**Conference/Meeting Update:** Mr. Lambert and Mr. Mowery had been in Charleston on February 9 and 10. Mr. Lambert had a Safe Schools Meeting on Wednesday, February 11. Mr. Lambert and Mr.

Mowery have been asked to be in Charleston on February 26th to appear before the House Education Committee. There will be meetings on the Five-Year Plan in the next few weeks. Mr. Lambert also told the Board Members that by the next Board Meeting there will probably be job postings. **Superintendent's Mid-Term Goal Review:** Mr. Lambert discussed with the Board his progress on meeting his goals for the 2008-2009 school term.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, February 24, 2009, at the North Fork Elementary School at 6:00 P.M. Upon a motion by Mr. Gillespie, seconded by Ms. Kimble, the meeting was adjourned at 9:35 P.M.

*These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.*