

Pendleton County Schools Thirteenth County Board Meeting Tuesday, March 10, 2009

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 10, 2009, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Richard Gillespie, Vice-President; Teresa Bowers; Sonny O'Neil; Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent; Donald Bucher; J. P. Mowery; and Nancy R. Blankenship. Also present Mr. & Mrs. Elden Puffenbarger, Lincoln & Lindsey Propst, Charlotte Hoover, Polly Hartman, Richard Mallow.

CALL TO ORDER BY PRESIDENT: President Wilkins called the meeting to order at 6:00 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the February 24, 2009 Board Meeting and Executive Session: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meeting and Executive Session.

PERSONNEL:

Employment of Personnel: Charles Hedrick - Director of Attendance and Administrative Support Services. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the above employment of personnel.

Retirements/Resignations: Lannie Harper - Dean of Students PCM/HS - effective 6/23/09. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Ms. Kimble, the Board voted unanimously to approve the retirement/resignations of the above personnel with regret.

Volunteers: Wendy Marsh, William Innes, Robin Rexrode, Michele Sites, Robbie Sites, Jamie Pitsenbarger, Julie Cook, Josie Rawson, Becky Humphries. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Ms. Bowers, the Board voted unanimously to approve the above volunteers. Upon a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to go into Executive Session at 6:13 P.M. according to WV Code 6-9A-4-2A to discuss personnel. The Board returned to regular session at 6:39 P.M.

FINANCE:

Bills Submitted for Approval Month Ended February 28, 2009: Mr. Mowery presented the bills for approval for the month ended February 28, 2009, in the amount of \$844,098.52. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Ms. Bowers, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended February 28, 2009: Mr. Mowery gave a Treasurer's Report for the month ended February 28, 2009, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Treasurer's Report as presented.

Preliminary Budget FY 2009-2010: Mr. Mowery gave the Board Members a handout on key assumptions made about the current FY 2009-2010 Budget.

403b Service Agreement Provision: Mr. Mowery presented the 403b Service Agreement Provision dealing with employee's annuities. Howard Seufer had raised some questions about the agreement and the agreement has been revised. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Ms. Kimble, the Board voted unanimously to move that the Board approve, and instruct its officers to execute, as appropriate, and deliver to ING Life Insurance and Annuity Company, the revised version of the 'planwithease.com section 403b SERVICES AGREEMENT,' with the understanding that once fully executed by the parties, it will supersede and replace the previous such agreement between the parties.

Legislative Update: Mr. Mowery gave the Board Members a copy of an e-mail from Dave Mohr, counsel for House Education regarding the revision of the funding formula. Mr. Mowery also gave the Board Members a copy of the handout that is given to Legislators when he and Mr. Lambert talk to them in Charleston.

Financial Update: Mr. Mowery gave the Board Members an update on the Energy Evaluation. The biodiesel project with the buses is scheduled to start after April 1. Regarding the surplus sale, most of the items at Brandywine Elementary School have been sold with the exception of two modular buildings that had no bids. The CEFPA is currently being looked at and is a year-long project. County and School audits have been finished and the report will come back in April. The computer audit has been completed. The E-rate process is being looked at and the T-1 lines will be upgraded. Mr. Mowery served on the OEPA Team in Hampshire County last week.

OLD BUSINESS: There was no old business.

NEW BUSINESS:

Butch Puffenbarger Bus Issues: Butch Puffenbarger, Polly Hartman, Charlotte Hoover, Richard Mallow and Lincoln Propst were present regarding the bus issues. Mr. Puffenbarger had the following issues:

1. Safety issues for students at Oak Flat Transfer site versus transferring students at BES;
2. Overcrowding of Mr. Puffenbarger's bus when track team rides to Navy Base;
3. Preschool student that starts hollering during bus ride to and from school;
4. Possibility of a grant to have wash bay for buses.

There was discussion regarding the above issues. The safety issues for transferring students from bus to bus will be back on the agenda at the first April Board Meeting. The preschool student issue is between the school and the parent. Mr. Lambert directed Mr. Mallow to repair the power washer or look in to replacing it so that the drivers can wash their buses at the bus garage.

Out-of-County Transfer Requests: Mr. Lambert presented out of county transfer requests. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the transfer requests.

Highly Qualified Teacher Policy - 2nd Reading/Adoption: Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Ms. Kimble, the Board voted unanimously to approve the adoption of the above policies

OTHER:

Attendance Report - Sixth Month: Mr. Lambert presented the Sixth Month Attendance Report as prepared by Debra Jackson, Attendance Director.

School Boards Association Meeting: Mr. Lambert and Mr. Gillespie will be attending the School Boards Association Meeting in Charleston March 13-14.

Five Year Plan: Mr. Lambert updated the Board Members on the Five Year Plan. He had a polycom conference with the schools on Tuesday, March 10th and got updates from all the schools. The county survey will be done in May.

Conference/Meeting Update: Mr. Lambert and Mr. Mowery had been in Charleston on Monday, March 9th and met with Senator Helmick. Mr. Lambert will be in Charleston this Thursday through Saturday and again next week on Wednesday and Thursday to follow up with Senators. On March 25-26 Mr. Lambert will be recruiting at WVU and Fairmont. The Open House at Brandywine Elementary School will be held on Saturday, March 28th.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, March 24, 2009, at the Pendleton County Middle/High School Library at 6:00 P.M. Upon a motion by Ms. Bowers, seconded by Ms. Kimble, the meeting was adjourned at 8:25 P.M.

These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.