

**Pendleton County Schools Nineteenth County Board Meeting
Tuesday, April 17, 2007**

The Pendleton County Board of Education convened in Regular Session on Tuesday, April 17, 2007, at the Franklin Elementary School. The following members were present: J. D. Wilkins, President; Dr. Kevan Hoover, Vice-President; Grey Cassell; Teresa Bowers; and Richard Gillespie. Central Office Staff present: Douglas Lambert, Superintendent; J. P. Mowery; and Nancy Blankenship. Also present: Rick Linaburg, Paula Mitchell, Tom Mitchell and Jane Conrad.

The Board met with the Franklin Elementary School SCT from 6:00 - 7:00 P.M. and took a break from 7:00 - 7:15 to enjoy refreshments provided by Franklin Elementary School.

CALL TO ORDER BY PRESIDENT

Reconvene the adjourned meeting of March 21, 2007: President Wilkins reconvened the March 21, 2007, Meeting at 7:15 P.M.

Approval of Levy Order for FY 2007-2008: Upon the Superintendent's recommendation and a motion by Ms. Bowers, seconded by Mr. Cassell, the Board voted unanimously to approve the Levy Order for FY 2007-2008.

Adjourn Meeting of March 21, 2007: Upon a motion by Dr. Hoover, seconded by Mr. Gillespie, the Board voted unanimously to adjourn the March 21, 2007, meeting at 7:19 P.M.

CALL TO ORDER BY PRESIDENT

April 17, 2007 Meeting: President Wilkins called the meeting to order at 7:20 P.M.

Pledge of Allegiance and Invocation: Mr. Linaburg led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the April 2, 2007 Board Meeting and Executive Session: Dr. Hoover noted a correction in the minutes to change the location of the meeting from Pendleton County Middle/High School to the Pendleton County Board of Education Annex. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Dr. Hoover, the Board voted unanimously to approve the minutes of the above Board Meeting as corrected.

FINANCE:

Bills Presented for Approval Month Ended March 31, 2007: Mr. Mowery presented the bills for approval for the month ended March 31, 2007 in the amount of \$623,351.83. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended March 31, 2007: Mr. Mowery gave a Treasurer's Report for the month ended March 31, 2007, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Dr. Hoover, the Board voted unanimously to approve the March Treasurer's Report

FY 2007-08 Child Nutrition Budget: Mr. Mowery presented the FY 2007-08 Child Nutrition Budget to the Board Members.

BY 2007-08 Budget Hearing: There was no one from the public present to ask questions about the budget.

Approval of the FY 2007-2008 Budget: Mr. Mowery presented the FY 2007-2008 Budget for Approval. Upon Mr. Lambert's recommendation and a motion by Dr. Hoover, seconded by Ms. Bowers, the Board voted unanimously to approve the FY 2007-2008 Budget.

FY 2007-08 Step 7 Plan for Personnel: Mr. Mowery presented the FY 2007-2008 Step 7 Plan for Personnel. Twenty-five percent of the Step 7 Plan is allowed to be spent on Personnel. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Dr. Hoover, the Board voted unanimously to approve the FY 2007-2008 Step 7 Plan for Personnel.

Qualified Zone Academy Bonds: Mr. Mowery gave the Board information on the Qualified Zone Academy Bonds (QZAD). These are bonds from the School Board Authority for money that the SBA has available from the Federal Government at 0% interest to help with SBA type projects. There is a May 25th deadline to apply for these type bonds.

Permission to Bid for Banking Services: Mr. Mowery gave the Board information on the bid for banking services. Mr. Mowery has contacted Pendleton Community Bank and Summit Community Bank for a bid on the banking services for Pendleton County Schools.

Financial Update: Mr. Mowery gave the Board Members a handout showing an update on a meeting with the Board of Risk (BRIM). The handout showed the amount of premiums paid and the total for claims FY 04-07. Pendleton County is currently the 3rd lowest in the state in their loss ratio of .08. Pendleton County received credits due to the safety policy and procedures and partial compliance with the safety checklist.

Pendleton County will be eligible for an additional credit if a safety policy awareness and annual defensive driver training classes are provided to all employees with proof of attendance and participation.

Mr. Mowery gave the Board Members a chart of electricity usage for North Fork Elementary School and Pendleton County Middle/High School FY 2005-07. These two schools had the comparison studies done due to the automation systems being installed.

The final handout was an article from the Charleston Daily Mail regarding state funding for counties and showing that "one size doesn't fit all."

NEW BUSINESS:

Golf Team at PCM/HS: There was discussion about the proposed golf team at Pendleton County Middle/High School regarding compensation for coaches, volunteer versus paid and board of risk issues. This item will be discussed further at the next board meeting.

2007-2008 School Calendar - Tentative: Mr. Lambert presented a tentative 2007-2008 school calendar. Mr. Lambert will be attending another calendar meeting later this week.

WV School Board Association Dues: Mr. Lambert presented a bill from the School Board's Association for Annual Dues of \$1,644.00. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Ms. Bowers, the Board voted unanimously to approve payment of dues to the WV School Board Association.

PERSONNEL:

Resignations/Retirements:

Sandra Vandevander - Teacher, Franklin Elementary School
Arnold Lambert - Custodian PCM/HS

Upon Mr. Lambert's recommendation and a motion by Dr. Hoover, seconded by Mr. Gillespie, the Board voted unanimously to approve the above retirements.

Employment of Personnel: Paula Mitchell - 4th Grade Teacher, Brandywine Elementary. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Ms. Bowers, the Board voted unanimously to approve the employment of the above personnel.

Personnel Transfer Hearings: Paula Mitchell - Open Hearing. Mrs. Mitchell came to the Board to request a Hearing regarding the position she currently holds as 5th/6th grade teacher at Brandywine Elementary School. Mrs. Mitchell has received a letter of transfer for the 6th grade to become self-contained instead of departmentalized. Mrs. Mitchell will not be the 6th grade teacher for the 2007-2008 school year as she has been hired for the 4th grade position at Brandywine Elementary School.

She told the Board that she came to them because she has asked questions at the local level and has received no finite answers. She told the Board that her principal, Mr. Propst, has indicated that he was not in real favor of this change. She asked who had decided on the change and why since Brandywine Elementary School has good test scores and is a School of Excellence, there seems not to be a problem with the way children are being taught at Brandywine. She asked if she had done something wrong to bring about this change. She asked why Brandywine Elementary School is being made to do this while Franklin Elementary School is not.

Mr. Lambert stated that it had been a team decision with Central Office Personnel and the School Principal making the decision for the change, that North Fork Elementary School had already made the change and that this was not the time and place to discuss the status of Franklin Elementary School.

Placement of Personnel on Transfer:

Cindy Rexrode - Due to loss of student enrollment and the subsequent need to reduce/maintain number of instructional aide positions within the county in order to address areas of critical need.

Anita Warner - Due to loss of student enrollment and the subsequent need to reduce/maintain number of instructional aide positions within the county in order to address areas of critical need.

Sarah Hedrick - Due to the need to reduce the total number of custodial positions and the subsequent need to realign custodial staff based on seniority.

Nancy Barkley - Due to the need to reduce the total number of custodial positions and the subsequent need to realign custodial staff based on seniority.

Mary Warner - Due to retirement and the need to add courses in the social studies curriculum at Pendleton County High School.

Sam Yokum - Due to retirement and the need to add courses in the social studies curriculum at Pendleton County High School. Pat Godfrey - Due to retirement and the need to add courses in the social studies curriculum at Pendleton County High School.

Gary Smith - Due to retirement and the need to add courses in the social studies curriculum at Pendleton County High School.

Sheila Evick - Due to the need to reduce personnel as a result of declining enrollment and the subsequent elimination of one special education position at Pendleton County Middle/High School.

Upon a motion by Mr. Gillespie, seconded by Mr. Cassell,, the Board voted 3-2 to approve the placement of personnel on transfer with the exception of the 5th and 6th grade positions at Brandywine Elementary School (For: Cassell, Gillespie, Bowers; Against: Hoover, Wilkins). Mr. Wilkins by his authority as Chairman made an amendment to the motion to add back into the transfer list the 5th and 6th grade positions at Brandywine Elementary School. The vote was 2-3 with Wilkins and Hoover voting for and Cassell, Gillespie and Bowers voting against - Motion failed. A second

vote for the original motion - 3-2 with Cassell, Gillespie and Bowers voting for and Wilkins and Hoover voting against. Motion carried to approve the placement of personnel on transfer with the exception of the 5th and 6th grade positions at Brandywine Elementary School.

OTHER INFORMATION ITEMS/BOARD ISSUES:

Bleachers at PCM/HS - Update: Mr. Gillespie and Mr. Mowery gave the Board Members an update on the Bleacher project at PCM/HS. The bleachers have been removed. Electrical work will be done this weekend. The bid will be put out for bleachers and brought back to the board for approval in May.

Volunteer Drivers - Update: Mr. Mowery presented information from Moe Rubenstein on a sample agreement for parent volunteers stating: "I understand and agree that my child(ren) may from time to time be transported in personal vehicles not owned or operated by the Pendleton County Board of Education and that the Board is not legally responsible for my child's well being while in such vehicle. I also agree that in the event I provide transportation in my personal vehicle that I accept full responsibility and hereby release the Board." This item will be addressed again at the first May Board Meeting with the Athletic Director, Principal and Coaches present.

School Report Cards: Mr. Lambert gave the Board Members a copy of the County WV Report Card for 2005-2006 giving information on scores on reading, math, science, social studies, accountability, teacher information, discipline, administration, student information, advanced placement courses in high school, ACT, APT, PSAT, SAT and comparing scores between schools, county and state.

Five Year Plan: Mr. Lambert updated the Board on the five-year plan. Mr. Lambert, Mr. Bucher, Ann Bennett, Debra Jackson and John Jenkins were attending a Strategic Planning Meeting in Charleston April 15-18. This team will come back and meet with the rest of the county team on Monday, April 23rd to develop strategies for the upcoming school year.

Conference/Meeting Update: Mr. Lambert told the Board Members that he will be meeting at SBVTC on Thursday for a calendar meeting, on Thursday Dr. Hoover and Mr. Gillespie will be at the Board Office for a web-delivered RESA Meeting, the Strategic Planning Committee has been in Charleston this week, the School Building Authority has delivered an audit for the safe schools plan and Mr. Lambert met with Walt Helmick in Charleston today. Mr. Mowery and Mr. Lambert told the Board Members that they had a request from a church to use the auditorium at PCM/HS for church services. Mr. Lambert asked the Board Members if the next Board Meeting could be changed to Wednesday, May 9th due to he and Mr. Mowery being in Charleston for the Interim Legislative Session on May 5-7.

The next meeting of the Pendleton County Board of Education will be held on Wednesday, May 9, 2007 at the Board of Education Annex on High Street at 6:00 P.M. Upon a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board Meeting was adjourned at 9:46 P.M.

These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.