

**PENDLETON COUNTY SCHOOLS TWENTIETH COUNTY BOARD MEETING
WEDNESDAY, MAY 9, 2007**

The Pendleton County Board of Education convened in Regular Session on Wednesday, May 9, 2007, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Dr. Kevan Hoover, Vice-President; Grey Cassell; Teresa Bowers; and Richard Gillespie. Central Office Staff present: Douglas Lambert, Superintendent; Donald Bucher; Ann Bennett; J. P. Mowery; and Nancy Blankenship. Also present: Lincoln Propst.

CALL TO ORDER BY PRESIDENT: President Wilkins called the meeting to order at 6:00 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the April 17, 2007 Board Meeting: Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Dr. Hoover, the Board voted unanimously to approve the minutes of the above Board Meeting.

FINANCE:

Bills Presented for Approval Month Ended April 30, 2007: Mr. Mowery presented the bills for approval for the month ended April 30, 2007 in the amount of \$382,304.74. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Dr. Hoover, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended April 30, 2007: Mr. Mowery gave a Treasurer's Report for the month ended April 30, 2007, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. Cassell, the Board voted unanimously to approve the April Treasurer's Report

Budget Supplements: There were no budget supplements.

Budget Transfers: Mr. Mowery gave the Board a copy of Budget Transfers in the amount of \$17,316.74 and \$8,200.00 transferring money into appropriate line items. Upon Mr. Lambert's recommendation and a motion by Dr. Hoover, seconded by Mr. Cassell, the Board voted unanimously to approve the Budget Transfers as presented.

FY 2006 Audit Report: Mr. Mowery gave the Board Members a copy of the FY 2006 Audit Report from Tetrick & Bartlett, PLLC. There were no findings. Mr. Lambert commended Mr. Mowery, Vickie Hammer, Brenda Simmons, Malynda Selmon, Don Bucher, Ann Bennett, Title I and the School Principals and Secretaries for an excellent job.

Approval of Bid Award for PCM/HS Bleacher Project: Mr. Mowery presented a bid for the PCM/HS Bleacher Project from Dant Clayton Corporation from Louisville, KY. There were two bids but the bid from Southeastern was disqualified due to not having a WV Contractors License and not paying prevailing wage. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to award the contract for the PCM/HS Bleacher Project to Dant Clayton Corporation from Louisville, KY for \$107,422.00 and up to \$30,089.00 for the portable bleachers as funds become available through fund-raising.

Approval of Banking Services Bid Award for 2007-2008: Mr. Mowery presented the bids for the banking services. There were two bids: Summit Bank for 4.88% based on 13 week T-bill and Pendleton Community Bank at 4.95% based on 13 week T-Bill + 5 basis points and the schools will receive the same rate. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Dr. Hoover, the Board voted unanimously to award the banking services bid to Pendleton Community Bank for one year and to be renewable for two additional years.

Financial Update: Mr. Mowery gave the Board Members several handouts:

1) handout showing possible study topics for the Education Subcommittee for Public School Finance. Mr. Lambert had been to Charleston on Sunday and Mr. Mowery on Tuesday meeting with Senator Helmick, Delegate Evans and Senator Barnes.

2) differences in enrollment, sparsity, low enrollment and loss of federal money. 3) a handout showing what Arkansas has done for isolated schools.

4) a handout from the National Forest Counties and Schools Coalition on the National Level working on a 5 year renewal of forest land money.

5) handout showing fund balances by county for the 2005-2006 school year.

NEW BUSINESS:

Golf Team at PCM/HS: There was discussion about the Golf Team and the cost for coaches and for team expenses. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Mr. Gillespie, the Board voted unanimously to approve the posting for a Golf Coach and an Assistant Golf Coach for \$1.00 provided that the Golf Team does not cost the Board of Education any more than the \$1.00 per coach and the cost to the Board will be limited to \$1.00 per coach for two coaches.

Textbook Adoption - Reading/Language Arts: Ann Bennett presented the recommendations of the Textbook Committee for the adoption of the Reading/Language Arts textbooks. K-6 - Harcourt Brace. 7-12 - Holt, Rinehart, Winston. Upon Mr. Lambert's recommendation and a motion by Dr. Hoover, seconded by Ms. Bowers, the Board voted unanimously to approve the adoption of the Reading/Language Arts Textbooks as recommended by the Textbook Committee.

FHS Pictures at Community Building: Mr. Bob Grimm had planned to come to the board meeting to address the issue of the FHS Pictures at the Community Building. The EDA would like to have permission to take the pictures down when the room is rented for wedding receptions, etc. The EDA is proposing to have their maintenance person take the pictures down, put them back up and repair them in the event of breakage or damage. Mr. Gillespie asked about them being put back into Pendleton County High School along with the Circleville pictures. The Board is concerned about damage to the pictures if they are taken down and put back up continuously. There was discussion about a drape to cover the pictures. Mr. Lambert will meet with the EDA and ask the questions the board presented.

2007-2008 School Calendar: Mr. Lambert presented the 2007-2008 School Calendar for approval. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Cassell, the Board voted unanimously to approve the 2007-2008 school calendar.

2007-2008 Board Meeting Schedule: The Board discussed the 2007-2008 Board Meeting Schedule. The Board Members agreed to hold the Board Meetings on the 2nd and 4th Tuesdays.

Entry Mountain Property: Mr. Gillespie talked to the Board about getting an appraisal on the Entry Mountain Property to determine the value, and about approaching Habitat for Humanity to see if a trade of similar values could be arranged in exchange for the Southern States Property adjacent to Pendleton County Middle/High School. Mr. Lambert will talk to Habitat to see if there is any interest in a property exchange.

Pre-K Plan: Mr. Bucher gave the Board Members a copy of the proposal for the Pendleton County Schools/EACHS Head Start WV Pre-K/Head Start Collaborative Classroom. The program will be located at Franklin Elementary School, follow the Pendleton County School Calendar with Pendleton County hiring a teacher to be paid for by EACH at a salary up to \$36,000 and EACH providing the second teacher in the classroom. Pendleton County Schools will provide food services and transportation and Pendleton County Schools and EACH Head Start will share the cost of purchasing supplies and materials for the classroom. Upon Mr. Lambert's recommendation and a motion by Mr. Wilkins, seconded by Dr. Hoover, the Board voted unanimously to approve the collaborative pre-k program with EACH.

PERSONNEL:

Resignations/Retirements:

Manda Teter - Asst. Track Coach PCM/HS

Greg Smith - Athletic Trainer PCM/HS

Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Ms. Bowers the Board voted unanimously to approve the above resignations.

Employment of Personnel:

Cindy Wilkins - Teacher 2nd Grade, NFES

Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Ms. Bowers the Board voted unanimously to approve the above resignations with Mr. Wilkins abstaining from the vote.

Marlene Simmons - Teacher 4th Grade FES

Sampson Barrow - Bus Driver Beginning in Miller's Run, continue to Broad Run, then to Brandywine Lake Area to BES, then to Hott & Miller Bldg., exchange students and return to BES.

Judy "Polly" Hartman - Bus Driver County Line to Swedlin Valley and into Corner Road and turn around at Dale Walker's, to Hott & Miller Bldg. To exchange students and continue to Rt. 33 to Franklin Schools, may return to BES based on need.

Lisa Raines - Bus Driver Smith Mountain Road to Rt. 28, then South on Rt. 28 to the 4-U Restaurant, turns left onto Rt. 9 going onto the Harper Gap Road and the Harmon Hills Road to Riverton, where meeting other buses and going on to NFES.

Diana Redman - Bus Driver Roaring Creek Road to Onego; then up Brushy Run; then proceed to Riverton Community Building to make exchanges; then proceed through Roots Run to Rt. 33; continue to Pendleton County High School.

Kenneth Martin - Bus Driver Elk Mountain to Big Mountain, return to Rt. 28, continue Northward to Cherry Grove to NFES, then to PCM/HS and return to NFES.

Robert Bennett - Custodian IV PCM/HS

Jeffrey Shaver - Asst Track Coach 2006-07 to fill resignation - PCM/HS

Andy Eye - Asst. Football Coach 2007-2008 PCHS

Chris Roberson - Asst. Football Coach ½ Position 2007-2008 PCHS

Richard Wagoner - Asst. Baseball Coach 2007-2008 PCHS

Travis Heavner - Varsity Girls Basketball Coach 2007-2008 PCHS

Bob Hoops - Middle School Girls Basketball Coach 2007-2008 PCMS

Jeffrey Shaver - Asst. Track Coach 2007-2008 PCM/HS

Jeffrey Shaver - Cross Country Coach 2007-2008 PCM/HS

Dwayne Propst - Head Soccer Coach 2007-2008 PCM/HS

Rebecca Roberson - Varsity Cheerleader Coach 2007-2008 – PCHS

Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Dr. Hoover the Board voted unanimously to approve the employment of the above personnel.

Permission to Post: Preschool Teacher at Franklin Elementary School, Head Golf Coach - salary of \$1, Assistant Golf Coach - salary of \$1. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Dr. Hoover, the Board voted unanimously to approve the posting of the above positions. Lincoln Propst and Donald Bucher came before the Board to explain the reasons and the planning behind the decision to make the 6th grade at Brandywine Elementary School a self-contained classroom. 6th Grade Teacher at Brandywine Elementary School. Upon Mr. Lambert's recommendation and a motion by Dr. Hoover, seconded by Ms. Bowers, the Board voted to approve the posting for the 6th grade teacher at Brandywine Elementary School as a self-contained classroom with Mr. Wilkins, Ms. Bowers, Dr. Hoover and Mr. Cassell voting for and Mr. Gillespie voting against.

OTHER INFORMATION ITEMS/BOARD ISSUES:

June 7th Early Dismissal: Mr. Lambert told the Board Members that school will be dismissing at 12:30 on Thursday, June 7th due to the schools having enough bank time in place of the afternoon hours.

Enrichment Class Trips: Mr. Lambert gave the Board Members a handout showing trips Ms. Sheeley had planned for the enrichment classes.

Retirement Dinner: The dinner for retirees will be held on Wednesday, June 20th at 6:00 P.M. at the Pendleton County Middle/High School Cafeteria with Ms. Lucy Kisamore preparing the meal.

Volunteer Drivers Update: Mr. Lambert told the Board that the volunteer driver policy will be formed and new procedures will be in place this summer.

Interim Committee Meetings: Mr. Lambert gave the Board Members a schedule of the Legislative Interim Meeting Sessions. Mr. Lambert and Mr. Mowery went to Charleston this past week.

Five Year Plan: Mr. Lambert told the Board Members that the Committee is working on the plan and will meet on June 7th.

Conference/Meeting Update: Mr. Lambert told the Board Members that the county writing scores are back with the 10th grade at 84% and the 7th grade at 75%. Mr. Lambert will be the Speaker at the South Branch Vo-Tech Graduation on May 17th. Mr. Lambert will be at the Superintendent's Conference on June 27, 28 and 29 and at the State Conference on July 18, 19 and 20.

The next meeting of the Pendleton County Board of Education will be held on Wednesday, May 23, 2007 at the Board of Education Annex on High Street at 6:00 P.M.

Upon a motion by Ms. Bowers, seconded by Dr. Hoover, the Board Meeting was adjourned at 9:00 P.M.

These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.