

Pendleton County Schools Twenty-Second County Board Meeting
Monday, June 4, 2007

The Pendleton County Board of Education convened in Regular Session on Monday, June 4, 2007, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Dr. Kevan Hoover, Vice-President; Grey Cassell; Teresa Bowers and Richard Gillespie. Central Office Staff present: Douglas Lambert, Superintendent; Donald Bucher and Nancy Blankenship. Also present: John Jenkins, Rick Linaburg, Lincoln Propst and Ed Tallman from *The Pendleton Times*.

CALL TO ORDER BY PRESIDENT: President Wilkins called the meeting to order at 6:00 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the May 23, 2007 Board Meeting: Upon Mr. Lambert's recommendation and a motion by Dr. Hoover, seconded by Ms. Bowers, the Board voted unanimously to approve the minutes of the above Board Meeting.

FINANCE:

Budget Supplements: In Mr. Mowery's absence, Mr. Lambert presented a budget supplement in the amount of \$822.00. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. Cassell, the Board voted unanimously to approve the Budget Supplements as presented.

Budget Transfers: In Mr. Mowery's absence, Mr. Lambert gave the Board a copy of a Budget Transfer in the amount of \$8,000.00 transferring money into appropriate line items. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Dr. Hoover, the Board voted unanimously to approve the Budget Transfers as presented.

Budget Supplement/Transfers Prior to June 30, 2007: In Mr. Mowery's absence, Mr. Lambert explained to the Board that with the Fiscal Year ending on June 30, 2007, the State Department of Education asks for Board's approval for permission for the Superintendent to sign off on Transfers/Supplements as necessary to close out the year end and then present these to the Board at the first July Meeting as information items. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Cassell, the Board voted unanimously to authorize the Superintendent to make budget transfers/supplements necessary to submit to the State Superintendent.

Appointment of Audit Procurement Committee: Mr. Lambert explained to the Board the requirements for selecting an auditor. The Board is to appoint an Audit Procurement Committee. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. Cassell, the Board voted unanimously to appoint J. P. Mowery and J. D. Wilkins to be their representatives for procurement of an audit firm.

WVASBO Update: Mr. Mowery had a handout for the Board Members on items discussed at the WVASBO Spring Conference in Charleston on May 16, 2007. Mr. Lambert went through the handout and discussed the various Legislative Bills that had been passed and the effects on the school system.

Financial Update: Mr. Mowery was attending a GASB 34 workshop in Flatwoods and then going

on to Charleston to meet with Senator Helmick. There was discussion about the ending fund balance and a potential deficit. Mr. Gillespie updated the Board on the Pendleton County Middle/High School bleacher project and the concession stand. The Barton Reading grant has been extended and personnel will be hired to implement the program for the summer.

OLD BUSINESS:

Elementary Basketball: The Elementary School Principals Rick Linaburg, Lincoln Propst and John Jenkins were present to discuss the elementary basketball program with the Board. There was discussion about the number of games, number of players, students playing on JV and Varsity teams, and tournaments. The Elementary School Principals will work on the Policy and bring it back to the Board for discussion and approval.

NEW BUSINESS:

2007-2008 Board Meeting Schedule: Mr. Lambert presented the 2007-2008 Board Meeting Schedule for approval. The Board Meetings will be held on the 2nd and 4th Tuesdays with a few exceptions. Upon Mr. Lambert's recommendation and a motion by Dr. Hoover, seconded by Mr. Cassell, the Board voted unanimously to approve the 2007-2008 Board Meeting Schedule.

Entry Mountain Property Update: There was discussion about the Entry Mountain Property, the Southern States Property and Habitat. Mr. Lambert gave the Board Members the SBA requirements for new elementary schools. Mr. Wilkins will have an appraiser look at the Entry Mountain Property, and Mr. Lambert will get in touch with Jeff Bowers regarding the Army Corp of Engineers Report on the Entry Mountain Property.

PERSONNEL:

Resignations/Retirements: There were no resignations or retirements.

Employment of Personnel:

Erin Eye - Preschool Teacher BES

Ryan Lambert - 6th Grade Teacher BES

Brent Carminati - Special Education Teacher, NFES

Summer Barton Reading Program Teachers: NFES - Beth Sites (½ position) & Cindy Wilkins (½ position); BES - Rose Robinson (½ position) & Travis Heavner (½ position); PCM/HS - Wilma Pitsenbarger (1 position); FES - Becky Schlaegel (1 position), Erin Eye (1 position)

Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie the Board voted unanimously to approve the employment of the above personnel.

OTHER INFORMATION ITEMS/BOARD ISSUES:

WVDE Approval of Step 7 Plan for Personnel: Mr. Lambert gave the Board Members a copy of the letter from the West Virginia Department of Education approving 25% of the Step 7 Plan to be spent for personnel.

WVDE Approval of 2007-2008 School Calendar: Mr. Lambert gave the Board Members a copy of the letter from the West Virginia Department of Education approving the 2007-2008 school calendar.

Summer School at Eastern: Mr. Lambert gave the Board Members information on the summer school program to be held at the South Branch Vocational School and sponsored by Eastern. The classes will be available to Pendleton County students for \$150 per course, and students will have to provide their own transportation.

Safe Schools: Mr. Lambert gave the Board Members a copy of the checklist for telephone threats that he

has given to each secretary. Pendleton County Middle/High School had a threat on May 24 that on May 30 the school would blow up at 2:50 a.m. There was a sweep of the school, lockers were inspected prior to graduation events and a thorough sweep was done the day that the bomb was to go off. Charles Hedrick and Lannie Harper are checking the bathrooms hourly. A bomb threat is a felony offense.

Retirement Dinner: Final plans are being made for the retirement dinner to be held on Wednesday, June 20th.

Conference/Meeting Update: Mr. Lambert and Mr. Wilkins will attend the meeting at South Branch Vo-Tech on June 5th. Mr. Lambert gave the Board Members a copy of the Zoomerang Senior Survey that was done on-line.

The next meeting of the Pendleton County Board of Education will be held on Wednesday, June 20, 2007 at the Pendleton County Middle/High School Computer Lab at 5:00 with the Retirement Dinner after at 6:00 P.M. in the Pendleton County Middle/High School Cafeteria.

Upon a motion by Ms. Bowers seconded by Mr. Gillespie the Board Meeting was adjourned at 7:20 P.M.

These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.