

**Pendleton County Schools Twenty-Third County Board Meeting**  
**Wednesday, June 20, 2007**

The Pendleton County Board of Education convened in Regular Session on Wednesday, June 20, 2007, at the Pendleton County Middle/High School Computer Lab. The following members were present: J. D. Wilkins, President; Dr. Kevan Hoover, Vice-President; Grey Cassell; Teresa Bowers and Richard Gillespie. Central Office Staff present: Douglas Lambert, Superintendent; J. P. Mowery and Nancy Blankenship. Also present: John Jenkins, Rick Linaburg, Bill Mitchell, Roger Dahmer and Ed Tallman of *The Pendleton Times*.

**CALL TO ORDER BY PRESIDENT:** President Wilkins called the meeting to order at 5:00 P.M.  
**Pledge of Allegiance and Invocation:** Mr. Lambert led the *Pledge of Allegiance*, and Mr. Wilkins led the group in prayer.

**PUBLIC COMMENT:** There was no public comment.

**CONSENT AGENDA ITEMS:**

**The minutes of the June 4, 2007 Board Meeting:** Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Dr. Hoover, the Board voted unanimously to approve the minutes of the above Board Meeting.

**FINANCE:**

**Bills Presented for Approval Month Ended May 31, 2007:** Mr. Mowery presented the bills for approval for the month ended May 31, 2007 in the amount of \$521,042.89. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Dr. Hoover, the Board voted unanimously to approve the Bills as presented.

**Treasurer's Report Month Ended May 31, 2007:** Mr. Mowery gave a Treasurer's Report for the month ended May 31, 2007, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Dr. Hoover, seconded by Mr. Cassell, the Board voted unanimously to approve the April Treasurer's Report

**Budget Supplements:** Mr. Mowery presented a budget supplement in the amount of \$325,726.99. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve the Budget Supplements as presented.  
**Budget Transfers:** Mr. Mowery gave the Board a copy of a Budget Transfer in the amount of \$385,962.27 transferring money into appropriate line items. Upon Mr. Lambert's recommendation and a motion by Dr. Hoover, seconded by Mr. Cassell, the Board voted unanimously to approve the Budget Transfers as presented.

**State Aide Funding Formula Update:** Mr. Mowery gave the Board Members a handout showing the proposed changes the legislature is considering for the school aid formula.

**Financial Update:** Mr. Mowery gave the Board Members a handout showing that Mr. William Innes has applied for an additional grant for the Brandywine Elementary School playground project. He also gave them copies of the Board of Risk bills for 2006 and 2007 showing that premiums have been reduced due to the safety policy in effect and the defensive driving class held for all employees. Mr. Mowery told the Board Members that the defensive driving class for all employees had been held on the last day of school and that it will reduce the premiums. Mr. Mowery also gave the Board Mem-

bers a copy of an article about Pocohontas County showing that they share a lot of the same budget concerns as Pendleton County.

**OLD BUSINESS:**

**Elementary Basketball Update:** Rick Linaburg and John Jenkins, Elementary School Principals were present. Mr. Linaburg gave the Board Members a copy of the proposed policy change that the elementary school principals have written. There was discussion and suggestions. The changes to the policy will be presented at the July Board Meeting for a first reading.

**NEW BUSINESS:**

**Approval of Out of County Transfer Requests:** Mr. Lambert presented the out-of-county transfer requests for approval:

**Entry Mountain Property Update:** Mr. Lambert gave the Board Members an update on the Entry Mountain Property. Mr. Lambert gave the Board Members copy of correspondence from Jeffrey Bowers regarding the Wetlands issue. Mr. Lambert and Mr. Mowery will be meeting with the appraiser on Monday, June 25th to have an appraisal done on the property. Mr. Gillespie asked if Habitat had an appraisal on their property.

**Drug Testing Policy - Extra Curricular Activities:** Mr. Gillespie said that as a parent, he and other parents had been discussing the possibility of a drug testing policy in the schools for extra-curricular activities. Mr. Lambert had talked to Butch Powell, Assistant Director of WVSSAC and he sent a list of things to consider regarding drug testing. Bill Mitchell and Roger Dahmer, spoke as parents and on behalf of other parents and the Sports Boosters who are in favor of drug testing. There was discussion about the need to proceed with caution, the need for a contract for students to sign at the beginning of school. Mr. Lambert will contact Logan County and other counties who do student drug testing and see what their policy and procedures are and bring information back to the Board.

Meeting was suspended at 6:00 P.M. to have Retirement Dinner.

Meeting was reconvened at 7:17 P.M.

**PERSONNEL:**

**Resignations/Retirements:**

Carolyn Harper - Teacher - PCM/HS

Ashley Skavenski - Volleyball Coach - PCM/HS

Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Dr. Hoover, the Board voted unanimously to approve the resignation/retirement of the above personnel with regrets.

**Employment of Personnel:**

Brianna Allen - Art Teacher - PCM/HS

Latrisha Kimble - 3rd Grade Teacher – FES

Leslie George - 4th Grade Teacher – NFES

Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Ms. Bowers, the Board voted unanimously to approve the employment of the above personnel.

**OTHER INFORMATION ITEMS/BOARD ISSUES:**

**Attendance Reports - 8th, 9th and 10th Months:** Mr. Lambert gave the Board Members a copy of the 8th, 9th and 10th Month Attendance Reports as prepared by Debra Jackson, Attendance Director.

**State Approval of LEA Plan:** Mr. Lambert gave the Board Members a copy of the letter from the

West Virginia Department of Education state that Pendleton Counties LEA Plan had been approved. **Brandywine Elementary School Request:** Mr. Lambert gave the Board Members a copy of a letter from Brandywine Elementary School Faculty Senate and Principal asking if they could be granted a couple of days without students to move into the new classrooms when they are completed. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. Bowers, the Board voted unanimously to give the Brandywine Elementary School Faculty a two-day period without students at the determination of the administration for the purpose of moving into the new addition when it is completed. The Board also stated that they appreciated the extra efforts that the faculty had put into the planning of the Brandywine Elementary School facility.

**Shelley Moore Capito Letter:** Mr. Lambert gave the Board Members a copy of a letter from Shelley Moore Capito thanking him for visiting her office.

**Conference/Meeting Update:** Mr. Lambert told the Board Members that he and Mr. Wilkins had met today with the South Branch Vocational Career Technical School. Mr. Lambert will be on vacation on Thursday and Friday and be at Canaan for the Superintendent's Conference on June 27-30.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, July 10, 2007 at the Pendleton County Board of Education Annex at 6:00 P.M.

Upon a motion by Mr. Gillespie, seconded by Mr. Cassell, the Board Meeting was adjourned at 7:35 P.M.

*These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.*