

**PENDLETON COUNTY SCHOOLS FIRST COUNTY BOARD MEETING  
MONDAY, JULY 7, 2008**

The Pendleton County Board of Education convened in Regular Session on Monday, July 7, 2008, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, Richard Gillespie, Teresa Bowers, Sonny O'Neil, Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent; Donald Bucher and Nancy R. Blankenship. Also Present - Ed Tallman, *The Pendleton Times*.

**CALL TO ORDER BY SECRETARY:** Superintendent Lambert called the meeting to order at 6:00 P.M.

***Pledge of Allegiance and Invocation:*** Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

**Board Member's Oath of Office:** Superintendent Lambert administered the Oath of Office to Board Members Sonny O'Neil and Betty Kimble.

**Election of President and Vice-President of Board of Education:** Ms. Bowers nominated J. D. Wilkins for President. Mr. Gillespie seconded the nomination. There were no other nominations. Upon a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board, excluding Mr. Wilkins, voted unanimously to close the nominations. The Board, excluding Mr. Wilkins, voted unanimously for J. D. Wilkins to be President. Mr. O'Neil nominated Mr. Gillespie for Vice-President. Ms. Kimble seconded the nomination. There were no other nominations. Upon a motion by Mr. O'Neil, seconded by Ms. Bower, the Board, excluding Mr. Gillespie, voted unanimously to close the nominations. The Board, excluding Mr. Gillespie, voted unanimously for Mr. Gillespie to be Vice-President.

**Board Member Appointments to Committees:** Board Members were appointed to the following committees: RESA VIII Board of Directors - Sonny O'Neil/Richard Gillespie; 4-H Club Committee - Teresa Bowers; South Branch Vo-Tech Board of Directors - J. D. Wilkins; WVSBA Committee of 55 - Betty Kimble. Upon a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Board Member Appointments to Committees.

**PUBLIC COMMENT:** There was no public comment.

**CONSENT AGENDA ITEMS:**

**The minutes of the June 24, 2008 Board Meeting and Executive Session:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Bowers, the Board voted unanimously to approve the minutes of the above Board Meeting.

**PERSONNEL:**

**Employment of Personnel:**

Elizabeth Mitchell - Title I Teacher – FES

Chris Roberson - Jr. High Football Coach – PCMS

Greg Smith - Athletic Trainer PCM/HS

Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the employment of the above personnel.

**Permission to Post:** Kindergarten Position at Brandywine Elementary School. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Ms. Kimble, the Board voted unanimously to approve the above posting.

**Approval of Student Teacher:** Michael Vargo at Franklin Elementary School. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Bowers, the Board voted unanimously to approve the above student teacher.

**Approval of Substitute Personnel:**

**Substitute Teachers:** Anna Lee Alt, Beth Altemus, Amy Batson, Bill Beatty, Brian Bland, Vickie Lynn Bowman, Corrie Bjorkgren, Mary C. Cassell, Deona Champ, John Connor, Jennifer Cook, Julie Evans, Jane Eye, Angie Fisher, Monica Flippin, Carl Gant, Nancy Gant, Roseanne Glover, Teresa Godfrey, Sue Harper, Stacy Hartman, Deborah Hill, Emilie Hott, Debra Jackson, Margaret Judy, Darren Kimble, David LeCrone, Alice Lively, Jill Perilli Mozley, Everly Parsons, Wendy Putz, Beverly Rexrode, Kendra Rightsell, Helan Rohrbaugh, Michelle Sites, Nancy Sites, Manda Teter, John Verzich, Paula Waggy, Charles Thomas Wimer, Carol Windett.

**Substitute Cooks:** Joyce Bland, Diane Hardee, Tina Eye, Kim Nesselrodt, Kara Townsend, Delores Shirk, Robin Rexrode, Terri Martin, Jeanette Ratliff, Jack Kesner. Substitute Custodians: Joyce Bland, Rebecca McConnell, Kim Nesselrodt, Jill Huffman, Tina Eye, Kara Townsend, Jill Liggett, Delores Shirk, Robin Rexrode, Terri Martin, Amanda Raines. Substitute Aides: Joyce Bland, Diane Hardee, Rebecca McConnell, Wanda Hedrick, Gia Bailey, Jill Liggett, Kara Townsend, Judy Simmons, Kathie Heavner, Robin Rexrode, Jennifer Cook, Maxine Burgoyne.

**Substitute Secretaries:** Mary June Bennett, Maxine Burgoyne.

**Substitute Bus Drivers:** Lynn Warner, Sam Harper, James Waybright, Jason Bowers, Calvin Bailey, John J. Mullens, Randall Kimble, William Beatty, Richard Mallow, Doug Simmons, Mike Hammer, Ron Hudson.

Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Ms. Kimble, the Board voted unanimously to approve the employment of the above substitutes.

**FINANCE:**

**June 30, 2008 Budget Supplements:** In Mr. Mowery's absence, Mr. Lambert presented Budget Supplements #115-119 in the amount of \$154,543.61. The year end budget supplement had been pre-approved at the June 24, 2008 Board Meeting as allowed by State Board Policy.

**Budget Transfers:** In Mr. Mowery's absence, Mr. Lambert gave the Board a copy of a Budget Transfer #300 in the amount of \$269,159.00 transferring money into appropriate line items. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the budget transfer.

**Energy Management:** At the last two meetings there have been presentations on Energy Management. Mr. Mowery recommends the Performance Contract Company. Mr. Gillespie expressed a concern about light quality in gyms and classrooms to be equal to the present lighting output. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Ms. Bowers, the Board voted unanimously to start the ESCO process to receive competitive offers and review options.

**Financial Update:** Mr. Mowery had sent the Board Members a handout showing an additional fuel allocation of \$31,763. He also told the Board Members that due to Franklin Oil's meter not working properly we had been under billed by over \$20,000. Mr. Mowery gave the Board Members a handout showing that Pendleton County is the highest in the state in miles per dollar spent on diesel fuel. There was discussion about biodiesel.

**OLD BUSINESS:**

**Kline Property:** Mr. Lambert gave the Board Members a copy of the appraisal on the Kline Property.

**Facility Usage Policy:** Mr. Lambert gave the Board Members a copy of another draft of the Facility Usage Policy. There was discussion about usage and rates. The Board's intent is to charge enough money to cover expenses. Mr. Lambert told the Board Members that there would be policies for a first reading at the first August Board Meeting.

**NEW BUSINESS:**

**2008-2009 Five Year Plan:** Mr. Lambert told the Board Members that there had been two Administrative Team Meetings and sub-meetings with the School Based Teams. They are awaiting WESTEST data. Mr. Bucher had taken on the Parent Involvement Part. Pendleton County will be field-testing the new WESTEST. The County Plan is due September 15 and the School Plans are due on October 15th. This is the fourth year of the Five Year Plan.

**OTHER:**

**Attendance Report - 10th Month:** Mr. Lambert gave the Board Members a copy of the Attendance Report for the tenth month as prepared by Debra Jackson, Attendance Director. The Board talked about the number of dropouts. There were 20 dropouts this year compared to 12 last year.

**Nutritional Program:** Mr. Lambert gave the Board Members copy of correspondence showing that North Fork Elementary School has been names in West Virginia's Fresh Fruit and Vegetable Grant.

**VITAL Survey:** Mr. Lambert gave the Board Members a copy of the VITAL Survey (West Virginia's Vision for Improving Teaching and Learning). Pendleton County had at least 40% of the staff to participate in the survey. Mr. Lambert went over the survey results with the Board and said overall he was very pleased with the survey.

**President's Retreat:** Mr. Wilkins will be attending the President's Retreat at Glade Springs on July 18/19.

**Conference/Meeting Update:** Mr. Lambert will be attending a South Branch Meeting on Tuesday, July 8. On July 11th Mr. Lambert will be attending the FFA Convention in Ripley. Mr. Lambert and Mr. Bucher will be at the State Superintendent's Meeting at Stonewall on July 22 - 24 and at the Association of School Administrator's Meeting at Stonewall on July 23/24. Mr. Lambert will be on vacation July 25 - August 4. Mr. Lambert welcomed the new Board Members.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, August 12, 2008, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Mr. Gillespie, seconded by Mr. O'Neil, the meeting was adjourned at 7:50 P.M.

*These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.*