

Pendleton County Schools Third County Board Meeting Tuesday, August 11, 2009

The Pendleton County Board of Education convened in Regular Session on Tuesday, August 11, 2009, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Richard Gillespie, Vice-president; Teresa Bowers; Sonny O'Neil; Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent; Donald Bucher; J. P. Mowery; Charles Hedrick; Lorna Judy and Nancy R. Blankenship. Also present: Timothy Woodward, Shelba Vincell, Dale Usety and Larry Pnakovick from the State Purchasing Program.

CALL TO ORDER BY PRESIDENT: President Wilkins called the meeting to order at 6:03 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

PRESENTATIONS:

State Auditors Office - Dale Usey and Larry Pnakovich: Dale Usey and Larry Pnakovick from the State Auditors Office - State Purchasing Program were present and presented the Pendleton County Board of Education with a check for \$130.00. Mr. Pnakovick will be coming to Pendleton County every three months to present a check to the Board for their rebate from the Purchasing Program.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the July 16, 2009 Board Meeting and Executive Session: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meeting with noted correction.

PERSONNEL: RETIREMENTS/RESIGNATIONS: There were no retirements or resignations.
Employment of Personnel:

- Robin Kile - ½ Time Reading Interventionist NFES
- Rebecca Schlaegel - BD/Autism Special Education Teacher FES
- Sheila Evick - Social Studies Teacher/Library Media Specialist PCM/HS
- Deborah Thompson - Third Grade Elementary Teacher NFES
- Amanda Brennan-Armentrout - Fourth Grade Elementary Teacher FES
- Abbie Brake - Itinerant Music Teacher
- Sean Rice - Social Studies Teacher PCHS
- Rebecca Heavner - Reading Interventionist/Special Education Teacher FES
- Mary Brenneman - Math Interventionist PCM/HS
- Kim Keplinger & Jackie Propst - Co-Coaches Varsity Cheerleader PCHS

Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board voted unanimously to approve the employment of the above personnel.

Approval of Contracted Services:

- Amy Eason - Physical Therapy
- Linda Teter - Speech Therapy; School Therapy Services - OT/PT
- William Beatty - Contract Bus Driver

Jenny Rodgers - Contract Bus Driver
Virginia Rodgers - Contract Bus Driver
John Mullens - Contract Bus Driver
Frances Jenkins - Contract Bus Driver
Bruce Jenkins - Contract Bus Driver

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Contracted Services.

Approval of Temporary/Part-Time Employment Contracts:

Julie Cook - Nursing Services
Wayne Hedrick - Curriculum Technology Assistant
Ali Judy - Parent Component Parent Resource Center
Jeanette Ratliff - Parent Coordinator NFES
Becky McConnell - Parent Coordinator FES
Scott LeCrone - Distance Learning Facilitator

Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Ms. Kimble, the Board voted unanimously to approve the above Temporary/Part-Time Employment Contracts.

FINANCE:

Bills Submitted for Approval Month/Year Ended June 30, 2009: Mr. Mowery presented the bills for approval for the month ended June 30, 2009, in the amount of \$945,390.49. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month/Year Ended June 30, 2009: Mr. Mowery gave a Treasurer's Report for the month ended June 30, 2009, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. O'Neil, the Board voted unanimously to approve the Treasurer's Report as presented.

Bills Submitted for Approval Month Ended July 31, 2009: Mr. Mowery presented the bills for approval for the month ended July 31, 2009, in the amount of \$214,107.30. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended July 31, 2009: Mr. Mowery gave a Treasurer's Report for the month ended July 31, 2009, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: There were no budget supplements.

Budget Transfers: There were no budget transfers.

Snack Vending Bid: Mr. Mowery presented information on the snack vending bid. Bill Kile from Country Music and Vending had placed a bid and met the requirements. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. O'Neil, the Board voted unanimously to approve and accept Bill Kile, County Music and Vending as county-wide vendor for snack vending as per state requirement.

CLT: Mr. Mowery updated the Board Members on the CLT Project regarding legal issues, time frames and questions that had been raised. The target date for closure on the project is September 1st.

North Fork Update: Mr. Mowery and Mr. Lambert updated the Board Members on the North Fork Elementary School air quality problem. Mr. Wheeler has been in contact and Mr. Lambert has met with representatives from WVU. Dr. McCauley from WVU will be meeting with the teachers at North Fork Elementary School.

Conference/Meeting Update: Mr. Mowery gave the Board Members information on items discussed at the State Facilities Conference on July 20th, State Transportation Conference on July 29th and State Technology Conference on August 3rd.

Financial Update: Mr. Mowery told the Board Members that the Central Office Staff had looked at a Sub-Finder Program to aid in calling substitutes. He also talked about OPEB and the actual reporting methods and effects.

OLD BUSINESS:

Roadway by FES: Buster Waybright from the Town Council had asked Mr. Lambert to talk to Kevin Puffenbarger, Sheriff about enforcement. Mr. Lambert has talked to Mr. Puffenbarger. The Town Council had the second reading of the closing of Evick Drive during school hours on their agenda for their August 11th Meeting. Mr. Bucher has met with the Highway Department and they are helping to design signs which will be done to their standards and be installed prior to the beginning of school.

NFES Air Quality: Mr. Lambert had met with Dr. Micheal McCauley and Dr. Martin at WVU on Monday, August 10th. They had given several suggestions. Dr. McCauley will be coming to North Fork Elementary School to meet with the teachers.

NEW BUSINESS:

Approval of Bread Bid for FY 2009-2010: Lorna Judy presented the Bread Bids for FY 2009-2010. Stroehman Bakeries was the only bidder. Upon a recommendation from Mr. Lambert and a motion from Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve the Bread Bid.

Milk Contract Renewal: Lorna Judy told the Board Members that Potomac Farms Dairy had a clause for two - one year extensions and Pendleton County Schools was going to exercise the right to extend the milk contract for the 2009-2010 school year.

Adult Meal Prices: Lorna Judy presented information about the adult meal prices. Adult meal prices will remain the same for the 2009-2010 school year. They will be \$2.85 for Breakfast and \$3.80 for lunch.

PRO Prevention Resource Officer for PCM/HS: The Pendleton County Sheriff's Office has received a grant for the placement of a Prevention Resource Office for Pendleton County Middle/High School. Rick Pownell will be based at the school. Mr. Pownell will be in the classrooms and he will also be teaching some classes. Mr. Lambert will ask Kevin Puffenbarger, Sheriff, to put an article in the paper to explain the placement of the PRO Officer.

Laptop/Programming Needs: There was discussion about the laptop/programming needs. Mr. Mowery will proceed with the purchase of refurbished laptops for use at the Board Meetings. There was discussion about projecting information for the public to view.**PCM/HS Cell Phone Procedure:** Mr. Woodward provided the Board Members with a copy of the cell phone procedure he will be using at Pendleton County Middle/High School. There was discussion about the procedure.

Out of County Transfer Requests: There were no out-of-county transfer requests.

OTHER:

Opening of School Activities/Beginning of School Year Breakfast: Mr. Lambert provided the Board Members with a schedule of activities for the opening of school. All Board Members and Central Office Personnel will meet at Pendleton County High School Cafeteria at 6:00 A.M. to prepare the breakfast for employees. The breakfast is sponsored by Pendleton Community Bank.

Staff Reorganization Chart: Mr. Lambert had provided the Board Members with a staff reorganization chart which outlined the duties of all Central Office Administrators.

Five Year Plan: Mr. Hedrick handed out charts on WESTEST 2 - 2009 for State and Local at Mastery or Above and State/County/School % at Mastery or Above. There was discussion about the charts.

Conference/Meeting Update: Mr. Lambert had been in Morgantown on Monday, August 10th, had attended the ASA Meeting, attended meeting on Tuesday, August 11th at RESA VIII with all the office administrators and Principals. There is a RESA Meeting on August 27th and a Local Team Meeting on August 13th.

Superintendent's Goals: The Superintendent's Goals will be done at the next Board Meeting.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, August 25, 2009, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Bowers, seconded by Ms. Kimble, the meeting was adjourned at 8:58 P.M.

These Minutes have been posted to the Pendleton County School Web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.