

Pendleton County Schools Third County Board Meeting Tuesday, August 28, 2007

The Pendleton County Board of Education convened in Regular Session on Tuesday, August 28, 2007, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Grey Cassell; Teresa Bowers and Richard Gillespie . Absent: Kevan Hoover. Central Office Staff present: Douglas Lambert, Superintendent; J. P. Mowery, and Nancy Blankenship.

CALL TO ORDER BY PRESIDENT: President Wilkins called the meeting to order at 6:00 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

PUBLIC COMMENT: There was no public comment.

PRESENTATIONS:

Summit Community Bank: Doug Mitchell, Chief Banking Officer for Summit Community Bank and Lisa Jamison were present. Mr. Mitchell talked to the Board about Summit Community Bank forming a partnership with the school system or individual schools for projects or programs. Mr. Mitchell gave the Board examples of various projects Summit has supported in other counties. He told the Board that Summit will be looking at their Charitable Contributions Budget in November. Mr. Lambert and Mr. Mowery will talk to the principals at each school about the Summit Community Bank partnership.

CONSENT AGENDA ITEMS:

The minutes of the August 14, 2007 Board Meeting and Executive Sessions: Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Cassell, the Board voted unanimously to approve the minutes of the above Board Meeting.

FINANCE:

Budget Supplements: There were no budget supplements.

Budget Transfers: There were no budget transfers.

Financial Update: Mr. Mowery told the Board that he and Mr. Lambert had met with Senator Walt Helmick on Thursday evening. He gave them a copy of the handout they had given to Senator Helmick. Mr. Mowery and Mr. Lambert have been asked to come before the Interim Committee Meeting in Martinsburg, WV on September 9-11. Mr. Mowery gave the Board a copy of the Fort Seybert Heritage Educational Association Introduction (FSHEA) - information only, no action required. He told the Board that the deficit for the upcoming school year will be between \$200,000 - \$250,000.

Policy Review: Mr. Mowery presented the following policies to the Board: S.19 - ID Card Policy - will be a part of the work session at the Board Retreat; R.7 - Visitors to School, and T.1 - Student Transportation. There will be continued discussion about the above policies.

OLD BUSINESS:

Intra-County Transfer Request: The Intra-County Transfer Request from Mr. & Mrs. Rudolph Mitts had been tabled at the previous Board Meeting. It was the general consensus of the Board to

uphold the Superintendent's decision for the student to attend school in their attendance district due to student numbers at Brandywine Elementary School.

Drug Testing Policy - Update: There was no update on the drug testing policy - this policy will be discussed after the School Board Association Meeting in Charleston on September 14-15.

Entry Mountain Property Update: There was no update on the Entry Mountain Property. Jeffery Bowers has requested a copy of the appraisal on this property.

NEW BUSINESS:

Adoption of School Board Meeting Policy B.10: There was discussion about Policy B-10. School Board Meetings. The last paragraph states: "Such meeting shall not be utilized when the Board is dealing with disciplinary matters involving an employee or student. Also, members shall not be compensated for meetings other than those personally attended." Mr. Lambert will write a letter to the Ethics Commission for clarification on this paragraph, inquire about expenses incurred by Board Members such as phone calls, etc. to facilitate electronic meeting, and ask for an updated advisory opinion on the last sentence since this opinion was adopted in 1999. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. Cassell, the Board voted unanimously to adopt School Board Meeting Policy B.10 as presented with a letter being written to the Ethics Commission asking for a new advisory opinion on the last sentence, an inquiry regarding reimbursement for expenses incurred by board members such as phone calls, etc. to facilitate electronic meeting, compensation for those board meetings and advise if board members have to be present in person for disciplinary matters.

D.A.R.E. Program: There was discussion about the D.A.R.E. Program. Two Navy officers are willing to pursue certification to teach the program to Pendleton County 5th Grade students with the Navy purchasing and supplying all materials for the program. Mr. Lambert had talked with some of the elementary school principals about incorporating this program into their health curriculum. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Ms. Bowers, the Board voted unanimously to approve the D.A.R.E. Program based on Principal's support.

PERSONNEL:

Personnel Transitions at SBVCTC: Mr. Lambert and Mr. Wilkins updated the Board on the personnel transitions at South Branch Vocational Career Technical Center in Petersburg.

Employment of Personnel: Linda Propst - English/Language Arts Teacher – PCMS. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve the above employment of personnel. **Posting of Kindergarten Aide at NFES, if necessary.** Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Mr. Gillespie, the Board voted unanimously to approve the posting of a kindergarten aide at North Fork Elementary School, if necessary due to classroom numbers.

Resignations: David Eason - Head Track Coach - PCM/HS. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Ms. Bowers, the Board voted unanimously to approve the above resignation.

OTHER INFORMATION ITEMS/BOARD ISSUES:

Summit Community Bank Support: This item had been discussed previously.

Bleacher Update: Recognition night is set for Friday, August 31st to recognize companies/individuals who have worked on the project or made donations. Mr. Mowery and Mr. Gillespie told the Board

that another set of bleachers had been purchased at a reduced price.

Brandywine Elementary School Project Update: Mr. Lambert gave the Board Members a tentative construction schedule. There is an issue with the road bore - due to the contractor not going deep enough. Mike Pickens, SBA is petitioning the State Road to cut the road. There is a construction meeting on Thursday, August 30th.

WV School Board Association Fall Meetings: The West Virginia School Board Association's Fall Conference will be held September 14/15 in Charleston. Mr. Lambert and all the Board Members plan to attend. Nancy Blankenship plans to attend the Superintendent's Secretaries meeting held in conjunction with the School Board Association Meeting.

Opening of School Information: Mr. Lambert gave the Board Members a copy of the enrollment for the first day of school - 1153 students. He told the Board Members that it was a very good opening of school. Everyone really enjoyed the breakfast. There was a thank-you note from Robin Kile.

Fall Retreat: There was discussion about the fall retreat. It will be held on Saturday, November 3rd at the Navy Base from 9:00 - 3:00. Mr. Gillespie will make the arrangements with the Navy Base. The Retreat will involve Central Office Personnel, Principals, and Board Members. Everyone will purchase his or her own meals at the Galley.

PCM/HS Public Activity Board Proposal Update: Mr. Lambert told the Board Members that Doug Simmons is still getting cost proposals on an activity board.

Conference/Meeting Update: Mr. Lambert gave the Board Members a schedule of meetings he will be attending from August 30 - September 15.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, September 11, 2007 at the Pendleton County Board of Education Annex at 6:00 P.M.

Upon a motion by Mr. Gillespie seconded by Ms. Bowers the Board Meeting was adjourned at 8:15 P.M.

These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.