

Pendleton County Schools Fifth County Board Meeting Tuesday, September 25, 2007

The Pendleton County Board of Education convened in Regular Session on Tuesday, September 25, 2007, at Franklin Elementary School. The following members were present: J. D. Wilkins, President; Dr. Kevan Hoover, Vice-President; Grey Cassell; Teresa Bowers and Richard Gillespie. Central Office Staff present: Douglas Lambert, Superintendent; J. P. Mowery; Donald Bucher and Nancy Blankenship. Also present was Michael Judy, Jennifer Taylor-Ide, Chris Roberson, Rick Linaburg and Ed Tallman of the *Pendleton Times*.

The Board met with the Franklin Elementary School LSIC/Faculty Senate from 6:00 P.M. to 6:35 P.M. Present was Rick Linaburg, Principal; Sue Harper; Amy Rexrode and Leah Caplinger.

CALL TO ORDER BY PRESIDENT: President Wilkins called the meeting to order at 6:55 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Linaburg led the group in prayer.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the September 11, 2007 Board Meeting: Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. Cassell, the Board voted unanimously to approve the minutes of the above Board Meeting.

FINANCE:

Budget Supplements: Mr. Mowery presented a budget supplements in the amounts of: S-2: \$546,294.30; S-3: \$176,634.72; S-4: \$22,780.86; and S-5: \$93,483.59. Upon Mr. Lambert's recommendation and a motion by Mr. Cassell, seconded by Mr. Gillespie, the Board voted unanimously to approve the Budget Supplements as presented.

FY 07 Financial Statement: Mr. Mowery presented the FY 07 Financial Statement for the Board's review/approval. Mr. Mowery went over the Financial Statement with the Board. Pendleton County Schools will have a deficit of \$211,971. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Dr. Hoover, the Board voted unanimously to approve the FY 07 Financial Statement.

Financial Update: Mr. Mowery told the Board Members that the Brickstreet Representative had met with him. Pendleton County School's Workers Compensation claims are decreasing and the rate is going down. Brickstreet gave Pendleton County the highest credit available. Mr. Mowery said he is still looking at energy savings at PCM/HS. The Governor's Office still has grants available. Mr. Mowery talked about the possible energy savings that would result if this plan could be implemented.

Policy Review - Group I - 2nd Reading and Adoption: Mr. Mowery presented Group I of the Policy Manual Revisions for the Second Reading/Adoption. There was discussion about Policy P.14 on Personal Leave and Vacation Policy, Policy T.5.4 on Energy Conservation and Policy F.7.1 on Travel Allowances. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. Cassell, the Board voted unanimously to approve the Second Reading/Adoption of the Group I Policy Manual Revisions with Policy P.14 stating "3 days shall bear approval of a physician - strike out superintendent"; include the amendments/modifications on Policy T.5.4 on Energy Conservation;

and Policy F.7.1 on Travel Allowances shall read: “at a rate that is established as the government rate or lowest available rate for the type of room requested at the lodging facility used” .

Policy Review - Field Trips and Excursions - 1st Reading: Mr. Mowery presented Policy T.1.5.1 Field Trips and Excursions for a 1st Reading. Upon Mr. Lambert’s recommendation and a motion by Ms. Bowers, seconded by Dr. Hoover, the Board voted unanimously to approve the 1st reading of the above policy.

E-Rate Update: Mr. Mowery gave the Board Members an update on E-rate. North Fork Elementary School will continue to be eligible for E-Rate. Brandywine Elementary School no longer qualifies.

OLD BUSINESS:

Drug Testing Update: Mr. Lambert told the Board that he will begin forming a committee to start forming a policy for drug testing for students. He would like to have the Principal, the Athletic Director, a coach, board of education member, booster club member, and/or community members and himself on this committee. This will be discussed more at the next Board Meeting.

Entry Mountain Update: Mr. Lambert told the Board Members that he and Michelle Connor has been to the Entry Mountain Property and walked the property. She will be making a proposal possibly by the first October Board Meeting. Mr. Gillespie said Jeff Bowers had contacted him regarding clearing up a right-of-way prior to anything happening with this property. Mr. Bowers had also spoken to Mr. Lambert. After Ms. Connor comes to the Board with a proposal, Mr. Bowers will be contacted and the Board will determine what it can and cannot be done with this property.

NEW BUSINESS:

School Health Clinics - Michael Judy: Micheal Judy, Director of Pendleton Community Care; Jennifer Taylor-Ide and Chris Roberson were present to talk to the Board about the collaborative effort of Pendleton Community Care with Pendleton County Schools for the School Health Clinics. Ms. Taylor-Ide told the Board that the main focus will be on fitness and ADHD. Ms. Taylor-Ide and Mr. Judy explained how the program works and what the future initiatives will be with this program with the intent to move services to all schools.

Electronic Participation in Board Meetings: Mr. Lambert gave the Board Members a copy of Policy B.10 School Board Meetings. He has received correspondence from the Ethics Commission on participation in Electronic Board Meetings. The last sentence of the last paragraph: “Also, members shall not be compensated for meetings other than those personally attended” will be struck from the policy. Upon Mr. Lambert’s recommendation and a motion by Mr. Gillespie, seconded by Mr. Cassell, the Board voted unanimously to approve this amendment to Policy B.10.

PERSONNEL:

Employment of Personnel:

- Kindergarten Aide - NFES - Beth Kimble
- Preschool Aide - BES - Cindy Rexrode
- Contract Bus Drivers - William Beatty and John Mullens
- Substitute Teacher - Michelle Sites

Upon Mr. Lambert’s recommendation and a motion by Mr. Cassell, seconded by Dr. Hoover, the Board voted unanimously to approve the employment of the above personnel.

Approval of Supplemental Contract: Wilma Pitsenbarger - In lieu of planning period. Upon Mr. Lambert’s recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board voted unanimously to approve the above supplemental contract.

OTHER INFORMATION ITEMS/BOARD ISSUES:

Attendance Report - 1st Month: Mr. Lambert gave the Board Members a copy of the Attendance Report for the first month as prepared by Debra Jackson, Attendance Director.

Home School Students: Mr. Lambert gave the Board members a copy of the Home-School students.

Franklin Elementary School Request: Mr. Lambert presented a letter from the Franklin Elementary School PTO requesting a guidance counselor for the school. Mr. Lambert told the Board Members that the request is on the priority list if funds become available.

WV Public Employee Grievance Procedure: Mr. Lambert gave the Board Members a copy of the new state grievance procedure. This procedure removes the board of education/principal involvement in the process and all hearings will be held in Kanawha County.

AYP: Debra Jackson, Testing Coordinator will be at the October 9th Board Meeting to make a full report on test data.

Five-Year Plan: Mr. Lambert gave the Board Members a copy of the four core curriculum goals that have been identified. He will be meeting with the county committee in the next few weeks. There will be a meeting in Charleston in December and some of the county members will be attending that meeting.

Brandywine Elementary School Project Update: Mr. Lambert told the Board Members that a lot of progress has been made at the site. Outside walls are up and the inside walls are going up. A Construction Meeting is held every other Thursday. Mr. Lambert has been in contact with the Governor's Office for a groundbreaking ceremony to be held in October.

Fall Retreat: Mr. Lambert gave the Board Members a copy of a tentative agenda for the fall retreat. Mr. Gillespie will make the final arrangements for the meals and entry onto the base.

Conference/Meeting Update: Mr. Lambert told the Board Members that Interim Meetings will be October 7-9. He and Mr. Mowery hope to set up a meeting with Senator Helmick. Pendleton County was well received in Charleston, Mr. Lambert will be meeting with the Safe Schools Committee in mid-October. The County Strategic Committee will be meeting in the next few weeks. Senator John Unger will be in Pendleton County on October 25th. Mr. Lambert will have his goals by the next Board Meeting. Mr. Lambert also told the Board the Pendleton County High School's graduation will be held on May 31st with the Baccalaureate Service to be held at 10:00 a.m. that same day.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, October 9, 2007 at the Pendleton County Board of Education Annex on High Street at 6:00 P.M. Upon a motion by Ms. Bowers, seconded by Mr. Wilkins, the Board Meeting was adjourned at 9:00 P.M.

These Minutes have been posted to the Pendleton County School web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.