

Pendleton County Schools Sixth County Board Meeting Monday, October 13, 2008

The Pendleton County Board of Education convened in Regular Session on Monday, October 13, 2008, at the Board of Education Annex. The following members were present: J. D. Wilkins, President; Richard Gillespie, Vice-President; Teresa Bowers; Sonny O'Neil; Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent; Donald Bucher; J. P. Mowery; and Nancy R. Blankenship. Also present: Charles Hedrick, Gary Smith, Sam Yokum, Hector Daliva - Fisher Mountain Golf Course, Jackie Long - WVSSPA, Bob Morgenstern - AFT, Dave Sponaugle, Kitty Sponaugle, Patricia Alt, Jean Landes, Johnny Rexrode, Sarah Hedrick, Johnny Murphy, Charlotte Hoover, Wanda Wimer, Katie George, Doug Simmons, Mike Hammer, Robert Bennett, Tim Kisamore and Ed Tallman - *The Pendleton Times*.

CALL TO ORDER BY PRESIDENT: President Wilkins called the meeting to order at 6:00 P.M.
Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

PRESENTATIONS:

Recognition of Personnel: Mr. Lambert read a letter from the West Virginia Department of Education/Office of School Facilities commending the maintenance/custodial staff for the cleanliness of North Fork Elementary School and Pendleton County Middle/High School. Mr. Lambert and Mr. Wilkins presented appreciation plaques to Douglas Simmons, Maintenance Director; Michael Hammer – Maintenance; Robert Bennett - Head Custodian Pendleton County Middle/High School; and Tim Kisamore - Head Custodian North Fork Elementary School.

Title V Program - Pattie Bennett: Ms. Pattie Bennett gave a presentation on the Title V Program through the Potomac Highlands Support Services for persons age 55 and older. Presently Ms. Bennett has placed 11 persons as hygiene aides and library assistants in the schools in part-time on-the-job training positions. This is a federally funded program training these workers for jobs in the community. The Board expressed their appreciation to Ms. Bennett for the extra help in the schools.

WVSSPA/AFT Representatives: Jackie Long - West Virginia School Personnel Association (WVSSPA) and Bob Morgenstern - American Federation of Teachers (AFT) were present at the meeting. Ms. Long told the Board Members that the WVSSPA has joined with AFT and is now WVSSPA-AFT. Mr. Morgenstern talked to the Board about SB541 and lobbied the Board to use these funds to provide across the board salary increases/benefits for teachers and service personnel.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the September 23, 2008 Board Meeting: Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meeting with noted correction.

PERSONNEL:

Employment of Personnel: Gena Harper - Kindergarten Aide North Fork Elementary School; Joyce Bland - Special Education Aide Brandywine Elementary School. Upon Mr. Lambert's recommenda-

tion and a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to approve the employment of personnel.

Contracted Service Approval: Debra Jackson - Part Time Attendance Director, Julie Cook - Nursing Services as per Individual Student Health Care Plan, Wayne Hedrick - Curriculum Technology Assistant. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Bowers, the Board voted unanimously to approve the contracted services.

Approval of Employment Contract: Probationary Contract: Bill Beatty - Alternative Education Teacher. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve the employment contract.**Approval of Volunteers:**

Brandywine Elementary School: Marvin Opperman, Christopher Saulsberry, Lance Burney, Michael Rayburn, Joe Troxler, Trent Jessup, Robert Klosowski, Dunia Webb, Rae Snyder, Tonya Gerali, Stephanie Shaw, Cherry Rayburn, Marika Naaktgeboren, Brenda Nottrott, Tonya Brown, Ann Weese, Cindy Sponaugle, Ellen Mitchell, Angel Bodkin, Adam DeiCas, Jeralyn Swigunski. Title V: Sharon Scott, Linda Vandevander, Libby Hoover.

North Fork Elementary School: Rob Vance, Lisa Vance, Patti Bennett, Ashley Harper, Jane Wilkins, Karen Stevens, Lucy Ruddle, Lorna Judy, Joan McConnell, Gene McConnell, Todd Bruce, Sam Yokum, Mary Bland, Sudie Harris. Title V: Rebecca Bennett, Terry Mundy, Louise Kisamore.

Franklin Elementary School: Robert Anderson-Tutoring, Amy Berg-Cheerleading Coach, Shana Bowers-Reading Helper, Mary Grouofsky - Kindergarten Volunteer, Kathie Heavner-Parent Volunteer, Roxanne Hoover - Basketball Coach, Robert Keesecker, Jr.-Basketball Coach, Stephanie Mungia - Kindergarten Volunteer, Brenda Propst-Pre-School Volunteer, Michelle Sites. Title V: Thelma Moats, Delores Shirk, Maxine Burgoyne. *Pendleton County Middle/High School:* Scott Rightsell, Kevin Puffenbarger, Mary Ceely. Title V: Wanda Smith, Betty Simmons.

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the volunteers.

Resignations: Sampson Barrow - Bus Driver - effective October 17, 2008, Kim Nesselrodt - Substitute Custodian.

Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. Gillespie, the Board voted unanimously to approve the above resignations.

FINANCE:

Bills Submitted for Approval Month Ended September 30, 2008: Mr. Mowery presented the bills for approval for the month ended September 30, 2008, in the amount of \$801,032.72. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Ms. Kimble, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended September 30, 2008: Mr. Mowery gave a Treasurer's Report for the month ended September 30, 2008, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Bowers, the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: Mr. Mowery presented the following budget supplements: #108-\$2,178.00; #109-\$2,600.00; #110-\$6,157.11; #111-\$4,888.12. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Bowers, the Board voted unanimously to approve the Budget Supplements as presented.

Budget Transfers: Mr. Mowery presented the following budget transfers #303-\$262,814.00; #304-

\$18,256.00; #305-\$61,260.00 transferring money into appropriate line items. Upon Mr. Lambert's recommendation and a motion by Ms. Bowers, seconded by Mr. O'Neil, the Board voted unanimously to approve the budget transfers.

Supplementary Financial Statement Information: Mr. Mowery gave the Board Members a comparison of selected vendors 2002-2008 showing % of increase FY 2008 and % Increase Cumulative.

Financial Update/Analysis: Mr. Mowery told the Board that he had attended the Legislative Interim Session in Charleston on Sunday, October 12. He gave the Board Members a handout showing the number of bus operators as a percentage of Service Personnel - Pendleton County is #4 in the State; Transportation Expenditures - Cost per mile - Pendleton County is #3 in the State; Transportation Expenditures-Cost Per Pupil-Pendleton County is #49 in the State. Mr. Mowery gave follow-up information on costs for school bus options - Mr. Gillespie requested that this be put on the agenda in the spring as buses were being ordered. Mr. Mowery also handed out information he had received on biodiesel from Ben Shue, Transportation Director at the Department of Education. Mr. Mowery gave the Board a chart showing that 28 employees will be eligible for retirement by June, 2009. Mr. Mowery talked about Forest Land Money and that there will be a new formula for distribution of that money.

Energy Savings RFQ - Project Evaluation Team: Mr. Mowery said there would be an evaluation team to review the spread sheet of information and he would like to have a Board Member to be part of that team along with him, Doug Simmons and Mike Hammer. Richard Gillespie will serve on the team.

Financial Update: There was no additional information for financial update. Mr. Lambert thanked Mr. Mowery for attending the Legislative Interim Session on Sunday.

OLD BUSINESS:

PCM/HS Gym Floor:

Doug Simmons gave a report on the PCM/HS Gym Floor. He said in the auxiliary gym the floor looks good, the ceiling has been replaced, ductwork has been cleaned and sprayed with mold inhibitor and the gym floor has been resealed.

In the Field House the floor has been repaired, the seal is in the process of being applied, the bleachers will be installed on October 14th, the main floor repair has been started, columns and doors have been repainted. Mr. Simmons projected that the gyms would be available for practice by October 24th. Mr. Lambert said he appreciated everything Mr. Simmons and Mike Hammer have done at the High School.

NEW BUSINESS:

PCM/HS Golf Team:

Charles Hedrick, Sam Yokum, Gary Smith and Hector Daliva-Fisher Mountain Golf Course were present for the Golf Team Discussion in response / resolution of Mr. Godfrey being present at a previous meeting regarding the Pendleton Times Article. Each gave a brief presentation.

Mr. Yokum gave a report on what takes place with other schools in regards to the golf courses they practice on, practice times, charges, allowances for coaches, matches, and timelines. He stated that Valley View Golf Course in Moorefield had offered for their course to be the home course for Pendleton County but that is too far for travel for practice.

Mr. Smith clarified that he had never said that he would not support the team but with limitations and charges he could not afford to pay expenses out of his pocket and decided to resign as

coach of the team. Mr. Daliva stated that players could practice Tuesday - Thursday after 4:00 p.m. and coaches could practice with them. There would be a small charge for the visiting team. He stated that he would offer clinics but there would be a charge for 1/1 lessons. He said he had called random courses throughout West Virginia and asked their policies. He said he would sit down and negotiate and come up with a solution.

Mr. Wilkins had received an e-mail from Patrick Godfrey, Charter Member at the Fisher Mountain Golf Course outlining the following guidelines for the golf team:

- 1) Team members will be able to practice Tuesday - Thursday after 4:00 P.M.
- 2) Team members may be able to practice Friday - Sunday after 4:00 P.M. upon availability.
- 3) Team members have unlimited access to range and putting greens.
- 4) To hold a match at the course will cost visiting schools \$10 per player. This cost may be covered by the Highlands Golf Members Golf Association and fund raisers, so that no cost is incurred by visiting schools.
- 5) The coach will not be given a free membership to the club.
- 6) At matches a complimentary cart will be provided for the coaches to observe matches.
- 7) The above mentioned agreement is from June 1 through the end of the school's golf season.

Mr. Yokum, Mr. Hedrick and Mr. Daliva will meet and come up with a solution and come back to the Board.

BES HVAC Systems Balancing Bid: Mr. Lambert told the Board Members that the BES HVAC Systems Balancing Bid had come in over bid but that contingency funds could be used to pay for the amount over bid. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve using contingency funds to pay this amount.

FFA National Convention: Mr. Lambert told the Board that Mr. Hudson and the FFA parents had requested that the Board help fund the trip for the FFA Members and parents to attend the FFA National Convention. There was discussion. Died for lack of a motion.

OTHER:

Five Year Plan - Goals, Objectives, Action Steps, Sub-Tasks: Mr. Lambert gave the Board Members a chart showing goals, objectives, action steps and sub-tasks for five year plan.

Home Schooled Students: No Home School student request was presented.

Mock Election for Students: Mr. Lambert gave the Board Members a copy of an article from Education Newsweek that he has also sent to teachers and principals. Every student, parent and educator is allowed to participate for free in the national Student/Parent Mock election on October 30 at www.nationalmockelection.org. Mr. Lambert is encouraging teachers to include this as part of their Social Studies class.

Enrollment for First Month: Mr. Lambert gave the Board Members a chart showing the enrollment for the first month reflecting a drop of 43 students.

Biodiesel Information: This item had previously been discussed under Financial Items.

Fall Retreat: The Board's Fall Retreat will be held on Saturday, November 1 at the Navy Base. Ms. Kimble will be unable to attend.

Conference/Meeting Update: Mr. Lambert will attend the 21st Century Strategic Planning Committee Meeting in Charleston October 14-16; Safe and Drug Free Schools Meeting in Martinsburg on October 22; October 27 is an ISE Day; October 23 there is be a Super Faculty Senate Meeting; October 24 there will be a Safe Schools Meeting.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, October 28, 2008, at Franklin Elementary School at 6:00 P.M.

Upon a motion by Ms. Bowers, seconded by Mr. O'Neil, the meeting was adjourned at 9:08 P.M.

*These Minutes have been posted to the Pendleton County School web site
as a convenience and source of information.*

*They are not intended to take the place of the original documentation.
Please contact the Board Office directly should you need to reference the originals.*