

PENDLETON COUNTY SCHOOL DISTRICT

BUS BEHAVIOR REPORT

The purpose of this report is to refer the student to the principal for discipline and to inform parent/guardians of a behavioral incident on the school bus and of subsequent disciplinary action taken by school officials. Because this or other incidents may jeopardize the safety and well-being of the driver and/or passengers on the bus, parents are urged to discuss the incident and possible implications with the student to prevent further occurrences. Students are reminded that bus privileges may be revoked at any time deemed necessary for the safety of school bus passengers.

Name of Bus Driver: _____ Bus Number: _____
 Name of Student: _____ Grade/Section: _____
 Name of Principal: _____ School: _____
 Date of Incident: _____ In route to school: _____ Return Trip Home: _____ Activity Trip: _____

Nature of Incident (Check appropriate space(s) and list specific incident(s) under remark(s):

<input type="checkbox"/> Fighting	<input type="checkbox"/> Throwing objects on or from the bus
<input type="checkbox"/> Defacing school bus or destroying property	<input type="checkbox"/> Being disrespectful toward driver or aide
<input type="checkbox"/> Intentional violation of bus rules	<input type="checkbox"/> Leaving bus without permission
<input type="checkbox"/> Using profane or abusive language	<input type="checkbox"/> Willful disobedience
<input type="checkbox"/> Possession of or use of tobacco	<input type="checkbox"/> Possessing weapons
<input type="checkbox"/> Possession of alcohol	<input type="checkbox"/> Possession of controlled substance
<input type="checkbox"/> Other	

Remarks

The student named above is hereby reported for inappropriate behavior as indicated in this report. This is the student's 1st ___ 2nd ___ 3rd ___ 4th ___ 5th ___ 6th ___ (check one) behavioral referral. As the school bus driver, I have taken the following action(s):

<input type="checkbox"/> Discussed behavior with student	<input type="checkbox"/> Contacted the student's parent/guardian on: _____
<input type="checkbox"/> Denied bus privileges pending school administrative action.	<input type="checkbox"/> Sent copy of this report home to parent by student.
<input type="checkbox"/> For school administration information and student file; no action requested.	<input type="checkbox"/> Request school administrator assistance ASAP!
<input type="checkbox"/> Other	

Current Date: _____ Signature of Driver: _____

Gave this form to: _____ Date: _____ Time: _____
 (Name of School Representative)

ACTION TAKEN BY SCHOOL ADMINISTRATION

<input type="checkbox"/> Held conference with student on: _____.	<input type="checkbox"/> Student reprimanded.
<input type="checkbox"/> Contacted parent/guardian on: _____.	<input type="checkbox"/> Held conference with parent/guardian.
<input type="checkbox"/> Student suspended from bus: _____ to _____.	<input type="checkbox"/> Student suspended from school: _____ to _____.
<input type="checkbox"/> Other	

Current Date: _____ Signature of Principal: _____

COMMENT BY STUDENT PARENT/GUARDIAN

Current Date: _____ Signature of Student: _____
 Parent/Guardian: _____

Note: The principal shall return a completed copy of this form to the bus driver who initiated the referral prior to or upon the pupil's return to the school bus.

Copies to: Student's file, Parent/Guardian, Bus Driver, Principal, Terminal Supervisor