

**PENDLETON COUNTY SCHOOLS  
BUS OPERATOR'S MONTHLY REPORT FORM  
(SPARE BUS)**

**Bus Operator:** \_\_\_\_\_ **Regular Bus Number:.**\_\_\_\_\_

**School Month: Beginning** \_\_\_\_\_ **Ending:** \_\_\_\_\_ **No. of Days Operated:**\_\_\_\_\_

**ODOMETER READING:** *(Example: 131.1, .2, .3, or .4 - would be 131 miles;  
131.5, .6, .7, .8, .9 - would be 132 miles)*

**End of Month:** \_\_\_\_\_

**Beginning of Month:** \_\_\_\_\_

**TOTAL Odometer Miles:** \_\_\_\_\_

**(This is your total mileage for the month and should equal a-e below)**

**RECAP OF ODOMETER MILEAGE:**

- a. **Regular Route Mileage (Loaded, Empty, Misc.):** \_\_\_\_\_
- b. **Curricular Mileage (Field Trips):** \_\_\_\_\_
- c. **Extra-Curricular Mileage (Athletic/Activity/Band):** \_\_\_\_\_
- d. **Vocational Route Mileage (Regular & Alternative):** \_\_\_\_\_
- e. **Other: (To /From for Repair, Contracted, Misc., etc.):** \_\_\_\_\_

**TOTAL (a-e should equal Total Odometer Miles above):** \_\_\_\_\_

**FUEL USAGE:**

**Gallons of Fuel Used: Diesel:** \_\_\_\_\_ **Gasoline:** \_\_\_\_\_

**Quarts of Oil Used:** \_\_\_\_\_

**EMERGENCY EVACUATION DRILLS: (One required first month of school)**

**Date:** \_\_\_\_\_ **School(s) Served:** \_\_\_\_\_

**FOR OCTOBER REPORT ONLY:**

\_\_\_\_\_ **TOTAL PUPILS TRANSPORTED(Do not include any who initially board another bus and transfer to yours)**

\_\_\_\_\_ **TOTAL TYPE "C" PASSENGERS TRANSPORTED**

\_\_\_\_\_ **TOTAL CONTRACT PUPILS TRANSPORTED**

\_\_\_\_\_ **TOTAL CONTRACT VEHICLES**

\_\_\_\_\_ **I certify that I completed the pre/post trip inspection on this bus on each trip assigned this month.**

**SIGNATURE OF BUS OPERATOR:** \_\_\_\_\_